

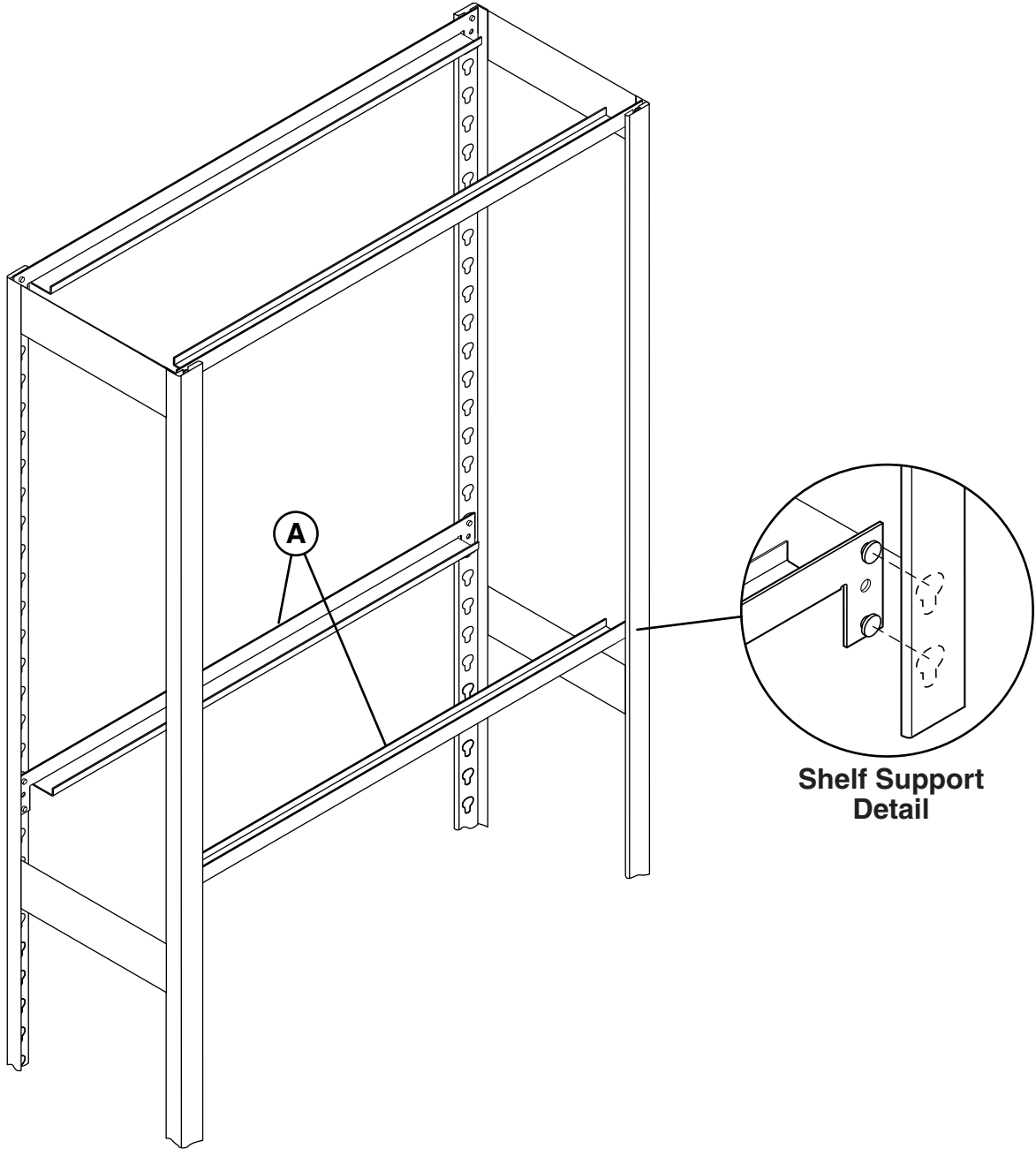
Reference Shelf

Catalog No.RS-ww-dd-S

Catalog No.RS-ww-dd-D (includes two shelves for mounting on both faces of one level)

(ww = shelf width of 27" and 33")

(dd = mounting bracket depth of 12", 15", 18", 20", 24" 30" and 36")

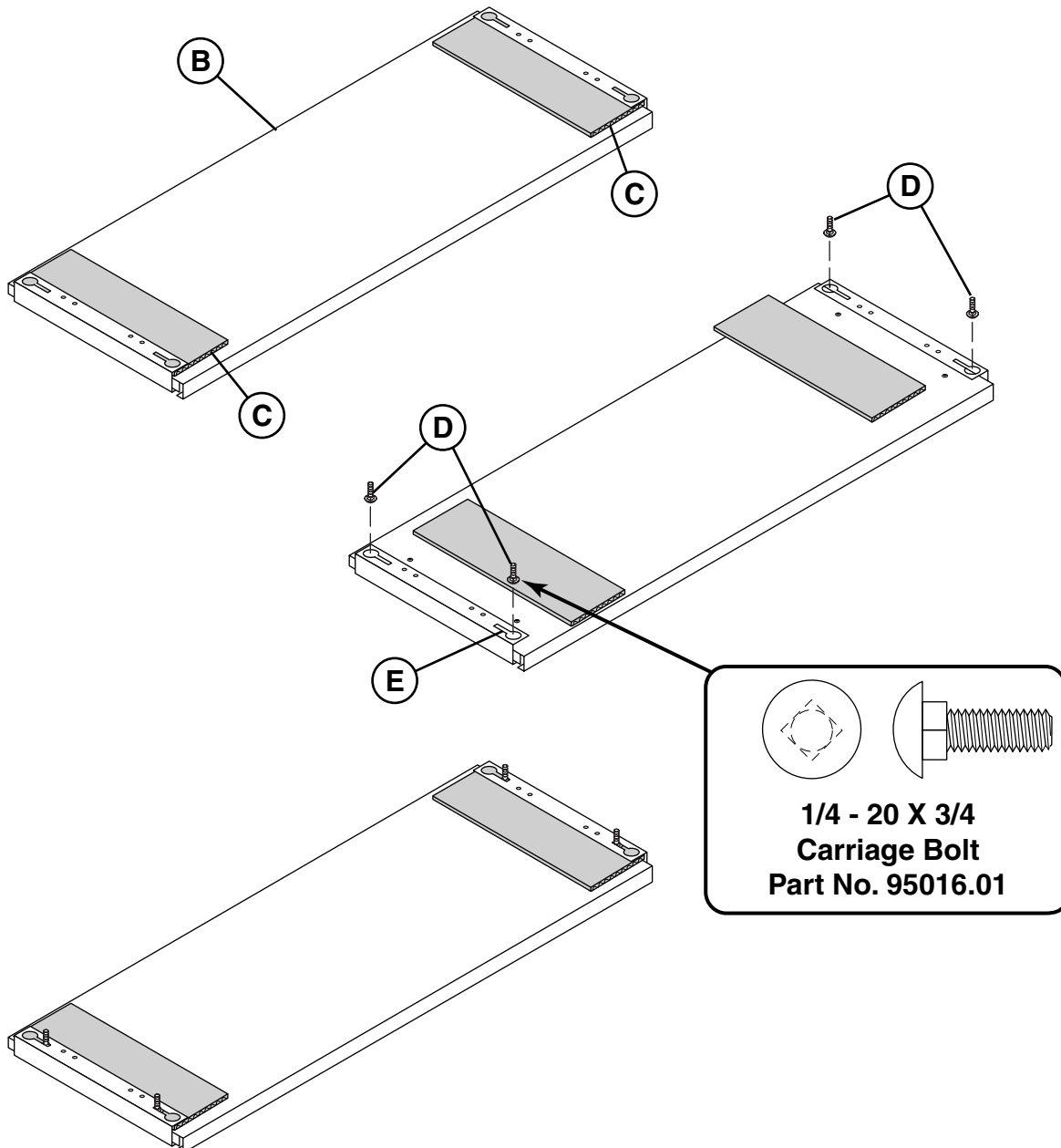


⚠ Caution

DO NOT place more than fifty pounds of weight on a sliding reference shelf.

NOTE: Reference shelves should be located at a convenient working height or positioned to suit conditions of assembly for shelf filing. Allow for an additional 1-1/2" of clearance for a sliding reference shelf when planning shelf layout. This installation should be done by two people.

1. Drive two shelf supports **(A)** in place at the desired height.
2. Place the reference shelf **(B)** face-up on a flat surface and remove the cardboard pieces **(C)** from the top. DO NOT discard the cardboard.
3. Insert a carriage bolt **(D)** into the four keyhole slots **(E)** located at each corner of the mounting brackets and slide the bolt to the inside of the slot.
4. Slide the previously removed pieces of cardboard under the head of the carriage bolts to keep them in place temporarily.



5. Hold the reference shelf assembly under the shelf supports.

NOTE: If installing a single entry sliding reference shelf, make sure it is opening in the desired direction.

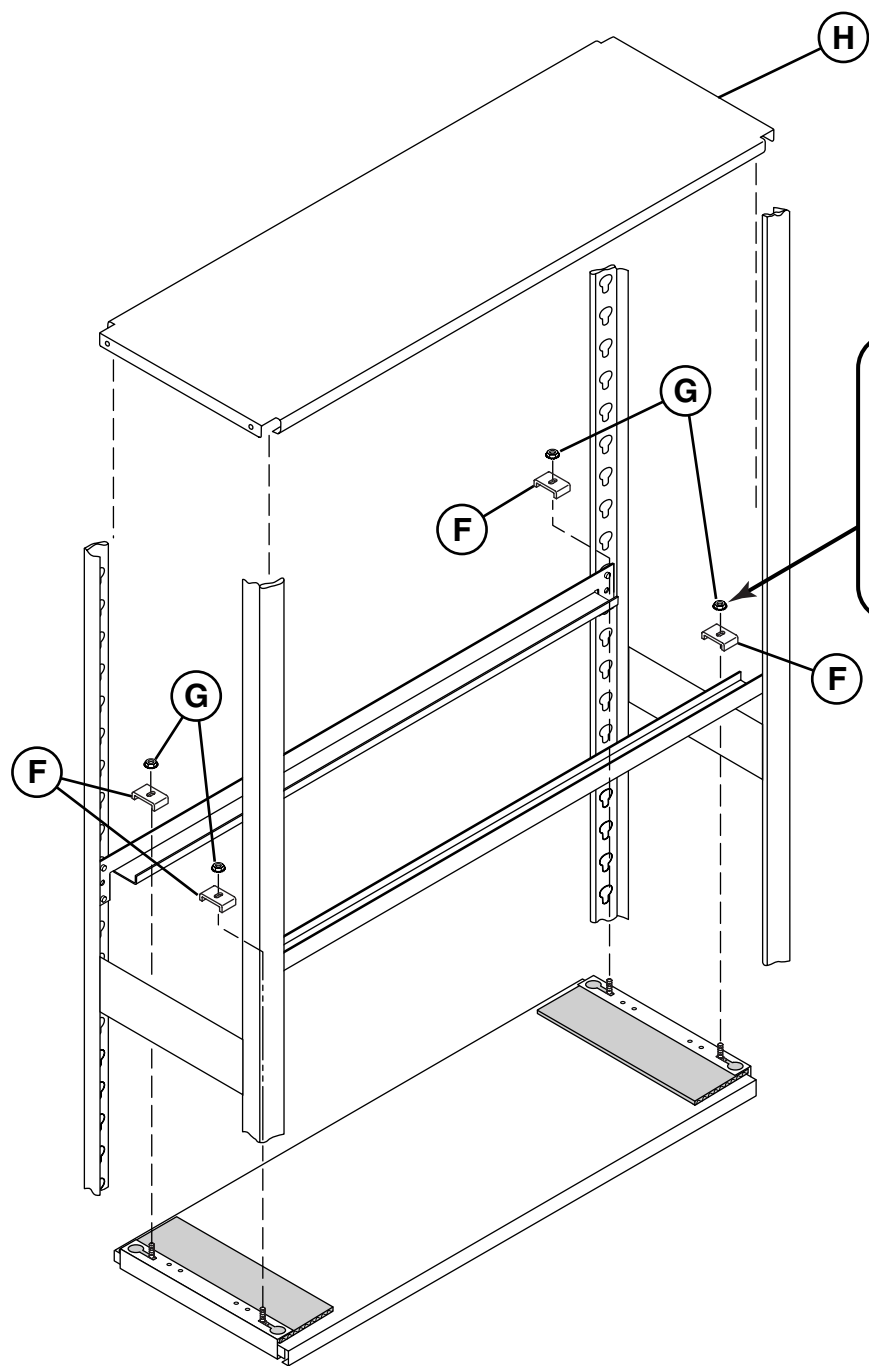
6. Place the bracket **(F)** on top of the bolt and shelf support and thread a Keps nut **(G)** onto each bolt/bracket to hold the assembly in place.

Important

When tightening nuts, use a nut driver only. Use of a ratchet drive wrench may apply too much torque and distort the sheet metal.

7. Adjust the reference shelf from front to back until it is centered in the unit and tighten the nuts until snug with a nut driver.
8. Remove the cardboard from beneath the carriage bolts.
9. Place shelf **(H)** on top of shelf supports.
10. Fully extend completed reference shelf to test for proper alignment and clearance between shelving uprights.
11. Reference shelf should extend and retract smoothly without interference from shelving uprights, shelves or material that may be stored on lower shelves.

NOTE: Reference shelves can be used with slotted or plain shelves, “F” or “H” type shelf supports.



1/4-20 Keps Nut
Part No. 93015.02